



**“Bringing the indexing process in-house saves Racine County \$30,000 annually and records are available to the public two to three hours after being filed. Accurate, computerized indexing is an important part of the recording process. The indexing software is easy to use which minimized the impact on county staff whose responsibilities include indexing.”**

**Register of Deeds  
Racine County, Wisconsin**

### Racine County Saves Time and Money by Implementing FLEX Index

#### Background

The Racine County Register of Deeds office records, preserves and provides access to vital records dating back to 1836 for the county's 200,000 residents. The office is committed to providing the highest level of respect and customer service, including online access to certain documents.

#### Challenge

When the new Register of Deeds was elected in 2011, they evaluated the office's current document processing workflows to see where there county could become more efficient. The county had been outsourcing the indexing of its recorded documents. The service was costly and at times resulted in documents not being indexed correctly.

#### Solution

Racine County implemented TriMin Systems' auto indexing solution, LandScan, powered by Extract's FLEX Index automated indexing software. LandScan is seamlessly integrated with TriMin's land records management system already in place at Racine. The county had a positive experience using Extract Systems automated redaction software, ID Shield, and saw value in working with a local technology partner. Fettes also cited Extract Systems participation in the Wisconsin Register of Deeds Association as another factor in its decision to use FLEX Index integrated with TriMin software.

TriMin's LandScan powered by FLEX Index is deployed on site in Racine County and processes more than 40,000 land records annually. The software automatically captures 78% of the following fields from mortgage documents as they are filed: date, document reference, grantee, grantor, legal description, mortgage value and parcel identification number.

“Bringing the indexing process in-house saves Racine County \$30,000 annually and records are available to the public two to three hours after being filed,” said Fettes. “Accurate, computerized indexing is an important part of the recording process. The indexing software is easy to use which minimized the impact on county staff whose responsibilities include indexing.”

*...continued*

### Automating Repetitive Manual Processes

Today's public sector organizations view cost savings and operational efficiency as core objectives in carrying out their mandates. Outsourcing critical processes, such as indexing, is often expensive and can have a negative impact on customer service when documents are inaccessible due to delays or poor indexing accuracy. Automating document-based processes with FLEX Index frees up resources and improves service delivery. Staff time previously spent on tedious data entry is shifted toward ensuring data integrity and improving the customer experience.

### The Technology Behind FLEX Index

FLEX Index technology starts with the industry's most powerful character recognition engines for machine printed as well as handwritten information. Next, rules-based detection logic is applied. Its proprietary rules formula uses keywords, phrases, contextual clues, pattern recognition and spatial location to find sensitive data types. FLEX Index analyzes and classifies documents in the same way a human would: it scans the document with content and context-based logic to determine document type. User-defined data is captured based on document type and presented for validation.

FLEX Index is flexibly designed to easily deliver captured fields to all record, case and document management systems. Equally adept at processing small or large volume projects, FLEX Index scales and configures to fit all workflows.

### About Extract Systems

Extract Systems is a leading provider of advanced data capture and redaction solutions that drive operational efficiency and secure private information for government, healthcare and other commercial sectors. ID Shield Intelligent Redaction Technology has processed more than two billion documents without a single breach in data protection. Extract's data capture products automatically find and incorporate manual data entry fields into designated information systems as structured data. Automating the capture of information trapped in paper bound workflows reduces costs and optimizes the collection of data.

### About TriMin Systems

TriMin specializes in solutions for the land records industry. TriMin offers flexible application solutions, training, consulting, implementation assistance, and ongoing support. With capabilities across all platforms, in counties nationwide, TriMin provides solutions that best meet each client's needs.



Extract Systems, LLC  
8517 Excelsior Drive  
Suite 400  
Madison, WI 53714  
877-778-2543  
[www.extractsystems.com](http://www.extractsystems.com)  
[sales@extractsystems.com](mailto:sales@extractsystems.com)